



## UNIVERSITY OF RUHUNA

### REGISTRATION OF SUPPLIERS / CONTRACTORS FOR YEAR 2019

The Chairman, Department Procurement Committee, University of Ruhuna will receive online applications from qualified Suppliers/Contractors to register with the University of Ruhuna for the supply of under mentioned Goods/Services for year 2019.

Suppliers who wish to register themselves for any category of Goods/Services should attach a Scanned copy (PDF Format) of **Business Registration** together with the duly online completed application. In addition, Contractors who wish to register themselves for Construction Contracts should attach a Scanned copy (PDF Format) of **ICTAD Registration**. Credit facility of Rs. 50,000.00 (Minimum) Should be provided for a period of 30 days. Applications without above documents will be rejected without giving any notice.

Each application should be accompanied with a scanned copy (PDF format), receipt for payment of non-refundable fee of **Rs.500.00** for each category paid to the "University of Ruhuna Collection Account" reference number **101031900000111** at any branch of the Peoples bank.

Applications can be completed and printed online from <http://www.ruh.ac.lk> on or before 23<sup>rd</sup> November 2018. Hard copy of the application with relevant certificates and original receipt for officially payment should be kept with the applicants for submitting to the university if need arises.

#### *Categories of Capital Goods*

##### **C 1. Computer Hardware and Software**

*Computers, printers,scanners,ups,network switches & network accessories, servers, and other accessories etc.*

##### **C 2. Office Equipment**

*Photocopiers, duplicating machines, collator, telephones and fax machines, accessories etc.*

##### **C 3. Furniture – Steel**

*Tables, beds, bunk beds, wall cupboards, chairs, almirahs, stools, book racks, file cabinets, cupboards and other steel furniture*

##### **C 4. Furniture - Wooden**

*Beds, tables, chairs, almirahs, stools, wall cupboards, sofa, settee and other timber furniture*

##### **C 5. Fiber Glass and Plastic Products**

*Tables, chairs, name boards, water tanks, and other fiber/plastic goods.*

##### **C 6. Laboratory Equipment**

*All types of equipment for science, fisheries, engineering and agricultural laboratories.*

**C 7. Medical Equipment**

*All types of medical equipments*

**C 8. Teaching and Workshop Equipment**

*All types of equipment and tools used in teaching and general workshops*

**C 9. Air Conditioners and Accessories**

*All types of air conditioners and accessories*

**C 10. Electrical and Electronic Appliances**

*Freezers, refrigerators, fans, televisions, water boilers, rice cookers, wall clocks & table clocks etc. irons, kettles, filters, boilers and spare parts etc.*

**C 11. Cameras and Security Systems**

*Cameras, video & audio equipment, CCTV camera and accessories*

**C 12. Books, Periodicals and Other Publications**

**C 13. Sports Goods and Items**

**C 14. Kitchen, Utensil and Cutlery Items**

*Ceramic / glass/ plastic /stainless steel/aluminum/kitchen utensil and cutlery items.*

**C 15. University ceremony items**

*Cloaks, garland etc.*

**C 16. Safety Equipment**

*Helmets, goggles, safety shoes and cloths, boots, gloves, life saving jackets etc.*

***Categories of Recurrent Items***

**R 1. Stationery and Office Consumables**

*All types of stationeries including calculators, staplers, punchers, pen drives C.R. books, photocopy papers, rough sheets, half sheets, envelopes, pencils, erasers, ballpoint pens, clips, pins, blank CDs & DVDs etc.*

**R 2. Toner Cartridges and Master roll**

*All types of toner cartridges, ink, master roll etc.*

**R 3. Laboratory Chemicals**

*All types of chemicals for science, medical, fisheries, engineering and agricultural laboratories*

**R 4. Laboratory Glassware**

*All types of glassware for science, medical, fisheries, engineering and agricultural laboratories*

**R 5. Sanitary Items**

*Disinfectants, detergents, soap/ toilet papers.*

**R 6. Motor Spare Parts**

*All types of spare parts for motor vehicles and motor cycles*

**R 7. Tires and Tubes**

*All types of tires and tubes for motor vehicles, motor cycles and three wheelers*

**R 8. Books Binding Materials**

**R 9. Fertilizer and Agro Chemicals**

**R 10. Animal Feed and Veterinary Drugs**

**R 11. Uniform Materials & Uniform Items**

*Rain coats, boots, shoes and related products.*

**R 12. Curtain Materials and Items**

**R 13. Medical and Dental Items**

*Medical drugs, and surgical items*

**R 14. Electrical Wiring and Fittings**

*Switches, holders, lamps and fittings, circuit breakers, surge arrestors, distribution boards, wires and cables etc.*

**R 15. Building Materials**

*Bricks, metal, river sand, red soil, gravel, tiles, sawn timber*

*Brass fittings, hinges, door locks, casement stays, fasteners, tower bolts.*

*Sheets (asbestos, plastic, formica, zn – aluminum sheets etc.)*

*Wire mesh, wire nettings*

*Glass (plain, tinted and pin head).*

*Wash basins, bathroom fittings, cement etc.*

**R 16. Sawn Timber (Local and Imported)**

**R 17. Cement Products**

*Cement blocks, fence posts, compost bins, flower pots, compost bins etc.*

**R 18. General Hardware Items**

*Bolts and nuts, washers, wire nails, iron screws, padlocks, buckets, rubber hoses etc.*

*bicycles and spares. brushes, tools (agricultural & others), all types of paints, PVC pipes & fittings. GI pipes etc.*

**R 19. Vehicle Batteries**

*All types of batteries for motor vehicles, motor cycles and three wheelers*

**R 20. Blocks, Rubber Seals and Date Stamps**

## **R 21. Fire Extinguishers**

*Fire extinguishers, fire hose, etc.*

### **Categories of Services**

#### **S 1. Rehabilitation and Maintenance of Buildings, structures and road.**

*Buildings, Roads, Laboratories, Hostels, quarters, canteens etc.*

#### **S 2. Printing and Binding of Books/Record Books**

#### **S 3. Printing and Supply of ID Cards**

#### **S 4. Repair of Office Equipment**

*Photocopiers, printers, scanners, multimedia projectors, duplo machines, o.h.p, fax machine, telephone and type writers.*

#### **S 5. Repair of Laboratory Equipment**

#### **S 6. Service and Lubrication of Motor Vehicles**

#### **S 7. Service and Lubrication of Motor Cycles**

#### **S 8. Service and Lubrication of Three Wheelers**

#### **S 9. Repair of Motor Vehicles**

#### **S 10. Repair of Motor Cycles**

#### **S 11. Repair of Three Wheelers**

#### **S 12. Repair and Maintenance of Computers and Network Accessories**

#### **S 13. Repair of Electrical and Electronics Appliances**

#### **S 14. Repair and Maintenance of Air Conditioners/Refrigerators/Freezers**

#### **S 15. Transport Services**

*Cab services, all types of busses, passenger vans and lorries etc.*

#### **S 16. Repair and Maintenance of Gas Supply System**

#### **S 17. Photography Service**

*Still photographs, video, mobile studio at university for convocations*

#### **S 18. Supply of Earth Movers**

*Renting JCB, forklift etc.*

The Chairman.  
Department Procurement Committee,  
University of Ruhuna,  
Wellamadama,  
Matara.

26<sup>th</sup> October 2018.