

Academic Year of applying:



## Application for Dean's Award & List for Academic Year Performance

*(Duly completed application together with copies of relevant certificates/ documentary proofs certified by Mentor/ Advisor should be submitted to the Dean of the respective Faculty on or before the dead line. Incomplete applications will not be considered for evaluation.)*

### 1. Personal details

Full Name: .....

Name with Initials: .....

Reg. No: ..... NIC.No: .....

Date of Birth: ..... Sex: Male / Female

Faculty: ..... Department: .....

Contact Address: .....

Telephone No: ..... Mobile No: .....

Email Address: .....

### 2. Details of the Degree Programme for which you have been registered

Name of the degree programme: .....

Date of registration: .....

### 3. Academic Achievements

Marks:

#### a) To be filled by the undergraduate who applies for the Dean's Award & List

Current academic year of study: .....

Current semester of study: .....

Period of last academic year: From ...../...../..... To...../...../.....

**b) To be filled by Students of Faculties of Agriculture/ Engineering/ Fisheries and Marine Sciences & Technology/ Management and Finance/ Science/ Humanities and Social Sciences/ Technology/ Allied Health Sciences**

Year	Semester	Month/Year of Examination	SGPA	Average SGPA for the Year and equivalent Class Honors
1 <sup>st</sup> Year	Semester 1			
	Semester 2			
2 <sup>nd</sup> Year	Semester 1			
	Semester 2			
3 <sup>rd</sup> Year	Semester 1			
	Semester 2			
4 <sup>th</sup> Year	Semester 1			
	Semester 2			

**c) To be filed by Medical Students:**

Year	Month/Year of Examination	Total aggregate for the Year and equivalent Class Honors
2 <sup>nd</sup> MBBS		
3 <sup>rd</sup> MBBS		
Final MBBS		

**4. Details of any disciplinary action:**

Have you ever been subjected to any punishment or received any warning letter from the University? **Yes/ No**

If Yeas, please specify;

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## 5. Other Achievements

### 5.1 Sports Achievements (Maximum 20 marks)

Marks:

#### 5.1.1 Details of sports achievements during your university career

*(Please attach certified copies of certificates to confirm the receipt of prize/award/colors)*

Name of the Competition	Name of the Sport	Place achieved	Month/Year of Competition	Remarks

#### 5.1.2 Details of position of the sport team held during your university career

*(Please attach certified copies of documentary evidence for all cited positions)*

Marks:

Name of the Sport Team	Your Position	Period (From – To)	Remarks

### 5.1.3 Details of Colors/Best Athlete/Player of the Year

Marks:

(Please attach certified copies of documentary evidence for all mentioned achievements)

Name of the Competition	Name of the Sport	Colors/Best Athlete/Player	Month/Year of Competition	Remarks

### 5.2 Achievements in Extra-Curricular Activities

#### 5.2.1 Details of positions held in Unions/Societies/Associations during your university career

Marks:

(Please attach certified copies of documentary evidences for all cited positions)

Name of the Union/Society/Association	Position Held	Period	Remarks

**5.2.2 Details of International Level Competitions /Invention and Innovations, during your university career**

*(Please attach certified copies of certificates to confirm the receipt of prize/award/place)*

Marks:

Name of the Competition/Award	Place/Award	Year and Month of Achievement	Remarks

**5.2.3 Details of National Level Cultural Awards/Participation during your university career**

*(Please attach certified copies of certificates to confirm the receipt of prize/award/place)*

Marks:

Name of the Event	Place/Award	Year and Month of Achievement	Remarks

**5.2.4 Details of Awards/Places in University Approved Events during your university career**

*(Please attach certified copies of certificates to confirm the receipt of prize/award/place)*

Marks:

University Level/Faculty Level	Name of the Event	Place/Award	Remarks

**5.2.5 Details of Patents Received during your university career***(Please attach certified copies of documentary evidence for all mentioned patents)*

Marks:

Patent Title	Description of the Patent	Year and Month of Achievement

**5.2.6 Details of organizing of University approved events during your university career***(Please attach certified copies of documentary evidence for all mentioned events)*

Marks:

Name of the Event	Year of Involvement	Remarks

**5.2.7 Details of awards for Inter University Level Competitions during your university career***(Please attach certified copies of certificates to confirm the receipt of prize/award/place)*

Marks:

Name of the Event	Place/Award	Year of Achievement	Remarks

**5.2.8 Details of any University approved representation at international Forum/Event during your university career**

*(Please attach certified copies of documentary evidence for all mentioned representations)*

Marks:
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Name of the International Forum/Event	Your Involvement	Year of Achievement	Remarks

**5.2.9 Details of paper accepted/presented at any Conference/Symposium during your university career**

*(Please attach certified copies of documentary evidence for all presentations)*

Marks:
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Name of the Conference/Symposium	Full Paper /Abstract	Your Involvement	Year of Achievement	Details of Proceeding

**5.2.10 Details of publications of Books/Holding of individual exhibition during your university career**

Marks:

**5.2.10.1 Details of publications during your university career**

*(Please attach certified copies of documentary evidence for all books published)*

Title of the Book	Your Involvement	Year of Achievement	Publisher and ISBN No.

**5.2.10.2 Details of holding of individual exhibition during your university career**

Marks:

*(Please attach certified copies of documentary evidence for mentioned Exhibitions)*

Type of the Exhibition	Faculty/University/ National/International Level	Year and Month of Achievement	Your Contribution and Description of the Exhibition

**5.2.11 Details of contribution of official functions during your university career**

Marks:

*(Please attach certified copies of documentary evidence for mentioned events)*

Name of the Official Function/Event	Your Involvement	Year of Achievement	Remarks



No	Description	Recommended Marks	Marks Claimed by the Applicant	Marks Allocated by the Committee
1.	<b>Academic achievements (Maximum 60% of Marks)</b>			
	<b>Total Marks for section I</b>	<b>60 (Maximum)</b>		
2.	<b>Sport Achievements (Maximum 20% of Marks)</b>			
2.1	<b>World University Games/ International Games (i.e. Olympic, SAARC, Asian etc.)</b>			
	First Place	20		
	Second Place	15		
	Third Place	10		
	Participation for an event (Maximum up to 10 marks)	5		
2.2	<b>National Games</b>			
	First Place	10		
	Second Place	8		
	Third Place	6		
	Participation for an event (Maximum up to 06 marks)	3		
2.3	<b>Inter University Games</b>			
	First Place	6		
	Second Place	5		
	Third Place	4		
	Participation for an event (Maximum up to 04 Marks)	2		
2.4	<b>Provincial Games</b>			
	First Place	4		
	Second Place	3		
	Third Place	2		
	Participation for an event (Maximum up to 02 Marks)	1		
2.5	<b>Inter Faculty Games/District Games/University recommended invited Games</b>			
	First Place	1.5		
	Second Place	1		
	Third Place	0.5		
2.6	<b>University Freshers Meets</b>			
	First Place	1		
	Second Place	0.75		
	Third Place	0.5		
2.7	Post of President/Vice President/ Secretary/ Junior Treasure/Editor of Sport Council/ Captain of a University Sport Team	1/position/year		
2.8	Vice- Captain of a University Sport Team	0.5/position/year		
2.9	University Colors/Best Athlete/ Player of the Year	2		
	<b>Total Marks for section 2</b>	<b>20 (Maximum)</b>		

3.	<b>Extracurricular Activities (Maximum 20% of marks)</b>			
3.1	Posts of President/Vice President/ Secretary/ Junior Treasure/ Editor of Student Unions/Societies/ Associations	1/position/ year 7		
3.2	<b>International Level Competitions and Awards</b>			
	First Place	10		
	Second Place	8		
	Third Place	6		
	Participation for an Event (Final Round)	4		
3.3	<b>National Level Cultural Events/Talent Shows/Awards/Invention and Innovation or Equivalent Event(Stage Drama/Movies/Dancing/Singing/Painting/ Photography etc.)</b>			
	First Place	5		
	Second Place	4		
	Third Place	3		
	Participation for an Event (Final Round)	2		
3.4	<b>University approved Events (Competition/Orator/Singing/Dancing/Drama /Poetry Writing/Script Writing/Invention and Innovation etc.)</b>			
	University Level	First Place	5	
		Second Place	4	
		Third Place	3	
	Faculty Level	First Place	2	
		Second Place	1.5	
Third Place		0.5		
3.5	Recipient of Patent	8		
3.6	Organizing of university approved event	0.5		
3.7	<b>Inter University Level Competition/ Award</b>			
	First Place/ Best Award	5		
	Second Place	4		
	Third Place	3		
3.8	Approved University representation at International Forum / Event	5		
3.9	Paper accepted/presented at any conference / symposium	2		
3.10	Publication of books / Holding of Individual Exhibition (Paintings/Arts/Handcrafts etc.)	2		
3.11	Contribution to official function of the University	0.5		
3.12	<b>Career Guidance Unit Events</b>			
	Completing certificate in Soft Skills Development Programme	2		
	Participation for CSR (Corporate Social Responsibility) Events	0.5		
	CGU Club Participation	0.5		
	CGU Events Organizing	0.5		
	Conducting Entrepreneurship Activities	0.5		
	Participation for Leadership Camps	0.5		
Participation for CGU Trainings	0.5			
	<b>Total Marks for section 3</b>	<b>20 (Maximum)</b>		

**8. Declaration**

I confirm that I have read the eligibility criteria and notices on the guidance for Dean’s Award/List. To the best of my knowledge, I assure that all the information provided in this form is true and correct. I understand that giving false information will automatically disqualify my application and I further undertake to return any award obtained by myself as a result. I give my consent to the University of Ruhuna for processing the personal data contained in this form for the purposes connected with my application. I understand that I may be required to be available for interviews for selection and any reasonable publicity that the University considers to be appropriate.

.....  
Signature of Applicant

.....  
Date

**----- To be filled by Mentor/Advisor-----**

I certify that I personally know above student and the achievements listed above are true and accurate/not true and accurate to the best of my knowledge. Therefore I recommend/do not recommend him/her for the award. He/ She placed the above signature in front of me today.

.....  
Name and Signature of Mentor / Advisor  
Faculty of .....

.....  
Date

**-----To be filled by the DR/SAR/AR of relevant Faculty/ Examination-----**

I certify that the details provided in the section 1, 2, 3(a) and 4 are correct/to be corrected as indicated according to the records in the Result Book and Personal File.  
*(Any correction should be indicated in red colour at relevant place with initial of DR/SAR/AR)*

.....  
Name and Signature of DR/SAR/AR  
(Faculty of ...../Examination)

.....  
Date

**----- To be completed by the Faculty Selection Committee -----**

Achievement	Allocated Marks
<b>Academic Achievements (Maximum 60% of Marks)</b>	
<b>Sport Achievements (Maximum 20% of Marks)</b>	
<b>Extracurricular Activities (Maximum 20% of Marks)</b>	
<b>Total Marks</b>	

This applicant will be nominated/not be nominated for the Dean's Award/ List of the respective academic year.

.....  
Name and Signature of Chairperson  
of the Selection Committee  
Faculty of .....

.....  
Date

**Names of the Faculty Selection Committee Members**

**Signatures**

- 1. ....
- 2. ....
- 3. ....
- 4. ....
- 5. ....
- 6. ....
- 7. ....
- 8. ....
- 9. ....
- 10. ....
- 11. ....
- 12. ....
- 13. ....
- 14. ....
- 15. ....

**-----To be filled by the Dean of relevant Faculty -----**

I recommend/do not recommend this applicant for the Dean’s Award/List of the relevant batch of the relevant academic year.

.....  
Name and Signature of Dean  
Faculty of .....

.....  
Date

**----- To be filled by the Deputy Vice Chancellor -----**

I recommend/do not recommend this applicant for the Dean’s Award/List of the relevant batch and forward/do not forward for the approval of the Senate.

.....  
Name and Signature of the Deputy Vice Chancellor  
University of Ruhuna

.....  
Date