



UNIVERSITY OF RUHUNA
REGISTRATION OF SUPPLIERS / CONTRACTORS FOR YEAR 2025

The Chairman, Department Procurement Committee, University of Ruhuna invites applications from the qualified Suppliers/Contractors/Service Providers to register with the University of Ruhuna for the supply of under mentioned Goods/Services/Works for year 2025.

Applications can be completed and submitted via online through the university web site <http://www.ruh.ac.lk> on or before 10th December 2024. Applications can be submitted online only.

A certified copy of Business Registration (PDF version) & VAT Registration (PDF version) or VAT Exemption Letter should be attached to online completed application. In addition, contractors who wish to register themselves for Construction Contracts should attach a scanned copy (PDF version) of **CIDA Registration**.

One month credit facility should be provided for all the supplies/ works/ services.

Each application should be accompanied with a non-refundable fee of **Rs.2000.00** for each category and payment slip can be downloaded from the above website and payment should be made to any branch of people's bank using account reference number generated after completing the application. Payment should be done on or before 16th December 2024. Late applications and incomplete applications will be rejected without any notice.

Hard copy of the application with relevant certificates and original receipt of payment should be kept with the applicants for submitting to the university if need arises.

Interested Suppliers/Contractors/Service Providers may obtain further information from Deputy Bursar (Supplies) University of Ruhuna, Wellamadama, Matara. T.P-041-2227027/041-2033263(Ext.12065)

E-mail supply@admin.ruh.ac.lk.

Note that it is requested to register the Electronic Government Procurement (eGP) system. With effect from 01/01/2025 hard copies will not be accepted for quotations called through the eGP System

Categories of Capital Goods (C)	Categories of Recurrent Items (R)	Categories of Services (S)
C1. Computer Hardware and Software <i>Desktop Computers, Laptop Computer printers, scanners, ups, network switches & network accessories, servers, and other accessories etc.</i>	R1. Stationery and Office Consumables <i>All types of stationeries including calculators, staplers, punchers, pen drives, C.R. Books, photocopy papers, rough sheets, half sheets, envelopes, pencils, erasers, ballpoint pens, clips, pins, blank CDs & DVDs etc.</i>	S1. Printing and Binding of Books/Record Books
C 2. Office Equipments <i>Photocopiers, duplicating machines, collator, telephones and fax machines, accessories etc.</i>	R2. Toner Cartridges and Master rolls <i>All types of toner cartridges, ink, master rolls etc.</i>	S2. Printing and Supply of ID Cards
C3. Furniture – Steel <i>Tables, beds, bunk beds, wall cupboards, chairs, almirahs, stools, book racks, file cabinets, cupboards and other steel furniture</i>	R3. Laboratory Chemicals <i>All types of chemicals for science, medical, fisheries, engineering and agricultural laboratories, etc.</i>	S3. Repair of Office Equipment <i>Photocopiers, printers, scanners, multimedia projectors, Duplo machines, o.h.p, Fax machine, Telephone and type writers.</i>
C4. Furniture – Wooden <i>Beds, tables, chairs, almirahs, stools, wall cupboards, sofa, settee and other timber furniture, Timber Work</i>	R4. Cell Culture Materials	S4. Repair of Laboratory Equipment's
C5. Fiber Glass and Plastic Products <i>Tables, chairs, name boards, water tanks, and other fiber/plastic goods.</i>	R5. General Laboratory Chemicals	S5. Service and Lubrication of Motor Vehicles
C6. Laboratory Equipment's <i>All types of equipment for science,</i>	R6. Laboratory Glassware <i>All types of glassware for science, medical, fisheries, engineering and agricultural laboratories</i>	S6. Wheel alignment of Motor Vehicles
	R7. Sanitary Items <i>Disinfectants, detergents, soap/ toilet papers.</i>	S7. Service and Lubrication of Motor cycles
	R8. Motor Spare Parts <i>All types of spare parts for motor vehicles and motor cycles</i>	S8. Service and Lubrication of Three Wheelers
		S9. Repair of Motor Vehicles
		S10. Repair of Motor Cycles
		S11. Repair of Tractors

<i>fisheries, engineering and agricultural laboratories.</i>		S12. Repair of Three Wheelers
C7. Medical Equipment's <i>All types of medical equipment's</i>	R9. Tires and Tubes <i>All types of tires and tubes for motor vehicles, motor cycles and three wheelers</i>	S13. Repair and Maintenance of Computers and Network Accessories
C8. Teaching and Workshop Equipments <i>All types of equipment and tools used in teaching and general workshops</i>	R10. Books Binding Materials	S14. Repair of Electrical and Electronics Appliances
C9. Air Conditioners and Accessories <i>All types of air conditioners and accessories</i>	R11. Fertilizer and Agro Chemicals	S15. Repair and Maintenance of Air Conditioners/ Refrigerators/ Freezers
C10. Electrical and Electronic Appliances <i>Freezers, refrigerators, fans, televisions, water boilers, rice cookers, wall clocks & table clocks etc. irons, kettles, filters, boilers and spare parts etc.</i>	R12. Animal Feed and Veterinary Drugs	S16. Transport Services <i>Cab services, all types of busses, passenger vans and Lorries etc.</i>
C11. Cameras <i>Cameras, video Cameras and accessories</i>	R13. Uniform Materials & Uniform Items <i>Rain coats, boots, shoes and related products.</i>	S17. Repair and Maintenance of Gas Supply Systems
C12. Security Systems <i>CCTV camera and accessories</i>	R14. Curtain Materials and Items	S18. Photography Service <i>Photographs, video, mobile studio at university for convocations</i>
C13. Books, Periodicals and Other Publications	R15. Medical and Dental Items <i>Medical drugs and surgical items</i>	S19. Supply of Earth Movers <i>Renting JCB, Forklift etc.</i>
C14. Sports Goods and Items	R16. Electrical Wiring and Fittings <i>Switches, holders, lamps and fittings, circuit breakers, surge arrestors, distribution boards, wires and cables etc.</i>	S20. Removing of Trees
C 15. Kitchen, Utensil and Cutlery Items <i>Ceramic / glass/ plastic /stainless steel/aluminum/kitchen utensil and cutlery items.</i>	R17. Building Materials <i>Bricks, metal, river sand, red soil, gravel, tiles, sawn timber. Brass fittings, hinges, door locks, casement stays, fasteners, tower bolts. Sheets (asbestos, plastic, Formica, an – aluminum sheets etc.) Wire mesh, wire nettings. Glass (plain, tinted and pin head). Wash basins, bathroom fittings, cement etc.</i>	S21. Re-build of Tires
C16. University ceremony items <i>Cloaks, garland etc.</i>	R18. Sawn Timber (Local and Imported)	
C17. Safety Equipment <i>Helmets, goggles, safety shoes and cloths, boots, gloves, lifesaving jackets etc.</i>	R19. Cement Products <i>Cement blocks, fence posts, compost bins, flower pots, compost bins etc.</i>	
	R20. General Hardware Items <i>Bolts and nuts, washers, wire nails, iron screws, padlocks, buckets, rubber hoses etc. Bicycles and spares. Brushes, tools (Agricultural & others), all types of paints, PVC pipes & fittings. GI pipes etc.</i>	
	R21. Vehicle Batteries <i>All types of batteries for motor vehicles, motor cycles and three wheelers</i>	
	R22. Blocks, Rubber Seals and Date Stamps	
	R23. Fire Extinguishers <i>Fire extinguishers, fire hose, etc.</i>	
		W. Categories of Contract/Works (W)
		W1. Constructions, Rehabilitation and Maintenance of Buildings, Structures and road. <i>Buildings, Roads, Laboratories, Hostels, quarters, canteens etc.</i>
		W2. Landscaping Work
		W3. C1 to C9 Grade ICTAD Registered contractors.
		W4. EM1 to EM3 Category Registered Category.

“Please Register Only for Relevant Category.”

The University reserves the right to accept or reject any application. Quotations for each category will normally be called from the registered suppliers. But the University reserves the right to call for quotations from other sources to obtain competitive offers.

The Chairman,
Department Procurement Committee,
University of Ruhuna,
Wellamadama,
Matara.
10th November 2024.